

**The  
Faculty Assembly Meeting**

**MINUTES**

**August 18, 2023 12:30 PM SSTC 200/ZOOM**

|                              |                                                       |
|------------------------------|-------------------------------------------------------|
| <b>MEETING CALLED BY:</b>    | <b>Dr. Keri Stevenson, Faculty Assembly President</b> |
| <b>MINUTES ASSEMBLED BY:</b> | Andrew McFeaters, Faculty Assembly Secretary          |



people in Cibola and McKinley counties that make their money from that and who contribute something like 5.6 billion to the state's budget as of ten years ago. We don't have a timeline yet.

Director of Student Services, Jamie McMahon, is implementing a software platform called Target X, which is being chaired as a joint project between the Taos, Valencia and Gallup branches. Among other things, this platform will engage prospective students. At the moment, Director McMahon says that we really don't know about these students until they actually apply to UNM-Gallup. So we are going to try to engage more people who could be looking at our branch.

Dr. Michelle Lee has been hired as the Director of Academic Success, which will involve recruiting, admitting, engaging, advising, and retaining students. Direct McMahon is also working to hire someone to administer Target X, and she is working with Suzette Wyaco to get her a new title. At the moment, even though she is basically our branch registered nurse, she is not called that, which means that she does not have the authority to do things like delete old programs from our catalogue. Once she has the title change, she will be able to do that. Direct McMahon is also working on grants that are due in September--on food security and mental health. These grants need seed money, so they're not referring grants. What they're meant to do is encourage the college to build these programs into its infrastructure. Faculty and staff mental health will be included in that, although student mental health is being prioritized. Doctor McMahon wants to build a mental health symposium and she is looking at a counseling model that would be similar to Counseling, Assistance, and Referral Services (CARS) and Student Health and Counseling (SHAC), but it would take place on our campus rather than remotely. This would help with crisis intervention, would include five or six sessions, and then transfer students to long-term care. It would also help students complete applications for housing, aid, and food.

Currently the Center for Academic Learning (CAL) has only one senior tutor, who is Preston Chee. Because he is alone up there most of the time, CAL has somewhat strange hours which can be found on the website. Those hours will probably be updated as the semester progresses. Director McMahon is trying to get coverage until other tutors are hired. Right now there is no applicant pool of student employees. Director McMahon is asking faculty to relax requirements that students go to CAL.

**Question from Dr. Aretha Matt: Do you know if Preston Chee tutors both writing and math?**

**Answer from Dr. Stevenson: I'm not sure what his area of concentration is, so I would ask.**

**Report continues:**

There is also going to be a change in the milage reimbursement policy. We are going to start reimbursing for milage again. Fleet vehic0(y. W)-10(e)-10( )23(a)-10(r)15(e)-10( goi)5(ng t)5(o st)8(a)-1

stepped down. Provide your first choice, second choice, and third choice. Dr. Stevenson is going to try to balance the committees by division and through DEI. Dr. Stevenson would ask the chairs to try to be flexible in scheduling meetings rather than just schedule them on Fridays since that puts those who teach on Friday at a disadvantage. If necessary, go with two half-hour meetings instead of one hourlong meeting per month. Finally, there will be a Union social later today. That's the end of the report.

**ACTION ITEM                      FACULTY ASSEMBLY SCHEDULE                      DR. KERI STEVENSON**

**Action item:** Vote to determine when November's faculty assembly meeting will be held (the 10th or the 17th). Motion to vote carries. Those that prefer the 17th carry the majority.

**DISCUSSION ITEM                      PROFESSIONAL DEVELOPMENT                      TREV**

Professor Kristi Wilson motions to approve Form Bs. Joe Sanchez seconds. The vote carries unanimously.

Professor Chavez: We have three certificates. One is in dental assisting. The Forms C are to make sure that we are in compliance with Albuquerque. Then there are two for education. One is Elementary Education Alternative Licensure. The other is Secondary Education Alternative Licensure.

Professor Robert Encinio motions to approve Form Cs. Chris Chavez seconds. The vote carries unanimously.

**INFORMATION**

**COMMITTEE REPORTS**

**COMMITTEE CHAIRS**

DISCUSSION

**Dr. Stevenson asks for committee reports:**

**UNMG Senator to ABQ:** Dr. John Burke points out that the next Faculty Assembly meeting will be next week. In the future there will be activities including the Branch Community College Council, which is now two years old. Dr. Burke has been elected the chair for the next two years of that council. Every campus will have two senators.

**Budget Review Committee:** Not present.

**Committee on Teaching Excellence:**

adding teaching observations for adjunct faculty who are interested so that they can build their portfolios with an eye towards attaining fulltime positions.

**UA-UNM, Faculty Union:** Dr. Stevenson mentions that we are in the process of re-bargaining our contract for next year (September 2024). We will be doing a lot of work, providing a bargaining survey and listening sessions to make sure that we know what members are interested in. As mentioned before, there will be a union social later on this afternoon. President Ernesto Longa will be there.

**INFORMATION**

**ANNOUNCEMENTS**

**VARIOUS**

Professor Markos Chavez mentions updates at Zollinger Library, including children's section and the Teaching Resource Center. Faculty publications are made available for use. Finally, workshops have been added to the library. A menu lists the workshops, such as library tours, presentations, and research workshops. Z-Talks will continue at the library. A sign-up sheet for presentations will be sent out. The Z-Pass will be made available for student attendance.

**ACTION ITEM**

**ADJOURNMENT**

**I move to adjourn.**

**Motion:** Dr. Kuchera

**Seconded:** Yes

**Vote:** Unanimous

**Motion Carried:** Yes

**Meeting adjourned at 1:30PM, by Faculty Assembly President Dr. Keri Stevenson.**

**Recorded by:** Andrew McFeaters, Faculty Assembly Secretary, on August 18, 2023.